

## **LOGISTICS SECTION CHIEF Checklist**

### LOGISTICS SECTION CHIEF:

The Logistics Section Chief is responsible for site security at all venues, obtaining necessary supplies and key personnel and apparatus. The Logistics Section Chief:

- Arranges for the deployment of a tow truck at both venues the day of the funeral,
- Arranges for the deployment of ambulance service to both venues the day of the funeral,
- Arrange for portable toilets to be set at the cemetery,
- Obtain a casket flag and white gloves,
- Make requests for support teams and equipment as needed (Example: Pipe and Drums, Color Guard, Photographer, Audio, etc.)
- Obtain a sufficient supply of cones, barricades, flares and other equipment to supply the Traffic group,
- With the assistance of the Family Liaison / Advocate Team, offer to assist the family with the post-funeral reception,
- If the family desires a burial in uniform, obtain a uniform and deliver them to the funeral home,
- Make sure all the equipment and supplies are returned prior to the incident debriefing,
- Submit all documentation to the Planning Section prior to the incident debriefing,
- Attend the incident debriefing